

**SUNY COBLESKILL COLLEGE COUNCIL MEETING – February 10, 2016**  
**DRAFT MINUTES**

**Council Members Present:** Chair, Olive Scott; Linda Cross; Phil King; Anne Myers; Tracy Purcell; Susan Rightmyer; Eric Stein; and Clara Richardson.

**Excused:** Barbara DiCocco and Cliff Hay.

**Guests:** President Marion Terenzio, Angelika Hoehner, Susan Zimmermann, Frank Lawrence, Bonnie Martin, Tara Winter, Amy Healy, Irene Loucks, Sandra Dinoto, and Tim Purcell.

**The meeting was called to order at 8:30 a.m. and was audio-taped.**

**Approval of Minutes:** A motion was made to approve the minutes of the November 4, 2015 meeting. The motion was made by Linda Cross, seconded by Eric Stein, and carried.

**PART I**

**President Marion Terenzio:**

Introductions

- President Terenzio stated that the College is very fortunate to have the new VP of Business and Finance, Wendy Gilman. She began in late January.
- President Terenzio thanked Frank Lawrence for taking on the additional duties of the Interim VP of Student Affairs.
- VPSA search is underway and is going well.

Programs

- Food Systems is up and running
- Fermentation Studies and Therapeutic Horsemanship Programs have been forwarded to SUNY for approval.
- BT in Culinary is in the external reviewer process.
- Canine – in progress.

SURC

- April 15.
- 180 entries – every SUNY institution will be represented.
- The keynote speaker is a SUNY alum, and will be talking about her research in cancer.

○ Minimum Wage

- SUNY has approved a 5 year plan for institutions to raise the minimum wage to \$15.00 an hour. A \$.75 increase has already gone into effect. The College will develop a budget plan to accommodate the increases.
- \$30M cost to SUNY.
- By 2021, the minimum wage will be \$15.
- President Terenzio asked Bonnie Martin and Wendy Gilman to prepare a proposal to sequester funds a year in advance in preparation of the increases.
- CAS is not obligated to adhere to the increase.
- Wendy Gilman will meet with Brian Marhaver as we don't want a two-tiered system.
- Council Member Eric Stein stated that the increase will have cascading effects. He asked if the state has taken this into consideration.
- Wendy Gilman noted that there is a circuit breaker in the resolution; System will annually review what State is doing.

President's Meeting

- President Terenzio attended a SUNY President meeting in Albany yesterday.
- The Chancellor discussed advocacy work and budget hearings; SUNY was well received at hearings.
- 30 – 40% cut in CUNY budget.

- On table – tuition increase of \$300.
- Council Member Phil King asked about special needs financing.
- The tech sector presidents met yesterday and sent a memo stating that tech colleges are different from other research institutions.
- Diversity plan is due in March; campuses need to name a Chief Diversity Officer by 2017.
- PIP discussed – SUNY Cobleskill fared well – 2 of 3 of our plans were approved.
- Presidential Review – August 2017; based on campus review – 32 states have this process in place.
- PIP – Tech Sector – aggregated targets – we are above average.
- Crisis Intervention, Compliance, Risk Management, Ethics – will be discussed with cabinet.
- President Terenzio made a statement at the meeting that the tech sector colleges are involved in applied-research and that students have opportunities to work with the faculty.

#### Emergency Response

- Frank Lawrence is pursuing different ways to offer Active Shooter Training.
- Committee Member Eric Stein asked if the College had a communication plan .
- Frank Lawrence stated that we have active broadcast, 700 points on campus, email alerts, NY Alert, voice mail, and web page.
- System is tested 2X per year.

#### Micro credentialing

- The SUNY Excels initiative includes an increased in offering mirco-credentials.
- Certificates will count toward SUNY’s initiative to increase the number of degrees to 150,000 by 2020.
- President Terenzio will serve on the SUNY Taskforce.

#### Coby Farm

- Facilities and Space Committee will work with administration, CAS, and Council to provide recommendations regarding the use of Coby Farm.
- Council Member Phil King will work with the Committee.
- We need to have Council and Community input.

#### Additional

- BOCES requested that SUNY Cobleskill and Cobleskill/Richmondville School District create a career tech center that will draw students from across upstate NY.
- This opportunity might tie in with current P-Tech grant with Fulton Montgomery Community College – St. Johnsville.
- Council Member Eric Stein stated that there is a plan to poll the needs of health care in businesses and industry.
- President Terenzio and Sue Zimmermann will visit Bassett to discuss potential opportunities.
- President Terenzio reported that there is a group looking to get funding for veteran’s housing in Schoharie County.
- The location is in Richmondville and we will support the educational piece.
- College Council concurs with the plan.
- President Terenzio will meet with Albany Law School next week to explore future partnership opportunities.
- SUNY Cobleskill is looking at partnership opportunities with the Farmer’s Museum.
- There is no FFA in Cooperstown; perhaps the College could serve as a satellite location.
- We will partner with the museum for their upcoming Climate Change Conference.
- A list of new employees and promotions will be sent to Council Members.

#### Enrollment

- Our current headcount is up over last year’s numbers; down in full-time spring enrollment.
- Out of state applications are up. Look at various models, including needs in Newark, NJ.
- Bachelor degree applications are up; associate degree applications are down.
- Biggest decrease in associate degree students from Metro NY; getting more competitive with CUNY and the private sector colleges.
- Admissions will continue the spring road shows in Western NY, Long Island, and New England.

- Guidance Counselor overnight session will be held May 19 – 20.
- Retention Task Force has met and has discussed high impact practices and short term and long term practices.
- Sub-groups are analyzing data.
- We are looking at online and niche programming.
- Discussion of Business Review Article ensued regarding the increase in applications at St. Rose, Union, and Skidmore; possibly as a result of cutting tuition costs to compete with SUNY institutions.
- Council Member Anne Myers stated that she would be willing to go on the road with Admissions to discuss the importance of higher education and financial ways to achieve.
- Council Member Anne Myers also stated that there has always been a small rural appeal at SUNY Cobleskill.

#### Campus Moves

- Moves were strategically orchestrated and offices are settled.
- Student Success has moved to the Library which is a “True Learning Commons”.
- Number of visits to Student Success has increased since last year.
- Library staff is doing well; Emeriti and SCHOOL office will be located downstairs.
- Student Activities, Student Affairs, and Res Life are together in a renovated location in Bouck Hall.
- Knapp Hall has become an Executive Meeting Space – all administrators are located in Knapp Hall.

#### **Angelika Hoehner, Presiding Officer of the Faculty:**

- Some faculty have expressed an interest in revisiting the final week of classes schedule.
- An Ad Hoc Committee, chaired by Barbara Brabetz, will draft a proposal and submit to Administration.
- The Executive Committee invited Carey Hatch, Associate Provost for Academic Technologies, to campus to discuss systemness; course management, including Moodle; and online degree programs.
- Angelika Hoehner and Clara Richardson will attend the SUNY Voices Conference on Campus Climate on March 4 & March 5.

#### **Clara Richardson, President, Student Government Association:**

- 50 clubs are currently chartered through Student Government.
- 1 confirmed interest group:
  - Busy Bees
- SGA updated the Student Government Logo; it will be painted on the office walls.
- SGA has been assessing its strategic plan.
- 119 units of blood collected at the last blood drive - #1 SUNY campus for blood donations.
- Celebration of 100 days to Graduation; 94 days from today.
- A message should be sent out so that faculty can announce in classes.
- Member outreach – 12 potential new members.
- Super bowl Event was a great success.
- Snowball will be held on Friday, February 12.
- The Communiversity Event will be held on Saturday, February 20.
- Dairy Cattle Club was featured in *Country Folks* Magazine; President Terenzio will ask Jim Feldman to post on the website.
- Council Member Phil King noted that numerous students are pressing the buttons after they've crossed Rte 7.
- Frank Lawrence commented that it is good that students are pressing the buttons.
- Crosswalks are now consistent; yield to pedestrian signs will be posted in the spring.
- Lower speed limit and enforcement has helped with safety issues.

- Council members noted that it might be useful to initiate a campaign alerting students to the dangers of texting while walking.
- Council Member Susan Rightmyer commented that the Fighting Tiger's basketball teams have been working with younger students in the Cobleskill/Richmondville District; this has been well received in the community.

**Tim Purcell, President, SUNY Cobleskill Foundation:**

- Tim Purcell announced that faculty and staff are creating a Michael Cobbins endowment.
- Faculty and staff giving has increased from 12% to 21%; goal is 60% participation and 100% board participation.
- Garth Roberts, co-owner of the American Hotel, is a new member of the Foundation.
- The Foundation supported the cost of the SUNY Cobleskill banners that have been hung throughout the village.
- The Foundation's 30<sup>th</sup> Annual Golf Tournament will be held on June 17.

**Sandra Dinoto, President, SUNY Cobleskill Alumni Association:**

- Sandra Dinoto reported that the Alumni Board held a retreat.
- New members will be coming on board.
- College magazine will be available in June.
- The Alumni Board is currently working on a new directory for alumni.
- Plans for Homecoming Weekend are underway, including an improved web presence.

**PART II**

**Chair's Report:**

- Dr. Scott and President Terenzio have been meeting regularly to keep abreast of issues and to set Council agendas.
- Dr. Scott reported that she is member of the Inaugural Committee and that the committee has been meeting often.
- The Inauguration will be held on April 8 with community and campus participation.
- A list of inaugural events will be communicated in the near future.
- College Council Members will process in matching regalia, an investment made by the College for future celebrations.
- Dr. Scott attended Chancellor Zimpher's State of the University Address.
- As always, the Chancellor gave a dynamic presentation and generated much enthusiasm.
- The Chancellor discussed online degrees, increasing the number of degrees, and budgetary concerns.
- Dr. Scott attended the Convocation Ceremony on January 20. The event was well attended which likely represents the campus's support of President Terenzio.
- Discussion regarding College Council membership on advisory committees.
- Susan Zimmermann will send Council members advisory committee information.
- Cabinet members will develop an action plan and distribute to Council Members.
- Constitution Pipeline proposed gift – a letter will be sent in the near future to Kleinschmidt.

**Bylaws Review**

- Dr. Scott distributed Bylaws of the College Council with proposed amendments.
- Dr. Scott asked Council Members to review the bylaws and to send comments to her.
- Bylaw discussion to be held at next Council Meeting.

**Old Business:**

- Survey to develop guidelines for naming policy is in progress.
- We are currently working on a draft policy for approval of projects.

**New Business:**

- Amendment to Public Officers Law, Chapter 519 of the Laws of 2015 adds a new section that requires that open meetings of a state agency are broadcasted and maintained as a record of the Agency.
- Administration will discuss with ITS and develop an action plan.
- College Council agendas will be posted on the Council Website.
- Council Member Phil King presented Chair, Olive Scott, with a gift as a token of their thanks for all that she has done for the College and her commitment to the presidential search.

Council Members and President Terenzio went into Executive Session at 10:20 am. A motion to adjourn the Executive Session at 11:05 am was made by Susan Rightmyer, seconded by Anne Myers, and carried. A motion to adjourn the regular meeting at 11:06 am was made by Eric Stein, seconded by Phil King and carried.

**The next meeting will be held on April 13, 2016, in CANR 005C at 8:30am.  
Council members will be given a tour of Canine and Therapeutic Horse Facilities.**

**Respectfully submitted by,  
Amy K. Healy**

**Distribution: College Council, Vice Presidents, Deans, Department Chairs, Presiding Officer of the Faculty, The Alumni Association, The College Foundation, Van Wagenen Library.**